



5581 Norcross Rd
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PLANNING WORKSHEET

This information will be used to ensure we have all the details. Please print this worksheet, fill in the information and then mail it to me at:

5581 Norcross Rd
Columbus, OH 43229

I want to make this process as easy for you as I can! All I ask is that you let me know what to expect, and return this to me!

Bride's name: _____

Bride's phone: _____

Groom's name: _____

Groom's phone: _____

Mailing address:

Email: _____

Wedding date: _____

Music start time: _____

Music end time: _____

Reception hall: _____

Reception address: _____

Contact at the reception hall: _____

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Special directions to the reception:

Reception is being held what room:

Which floor: _____

Number of adults in attendance (roughly): _____

Number of kids (roughly): _____

Are you ok with music that may have curse words, or any type of profanity/sexual ideas/descriptions/etc. whether directly stated in the song or implied:

ENTRANCE SECTION

- **It's best if during the "introduction," only the wedding party and married couple be introduced. We feel that parents and step-parents are best served when introduced prior to speeches and/or toast. Aside from giving them a little bit extra attention they deserve, it's often times becomes difficult recollect everyone outside since often times, the arrive much prior to the part's limo or car. While this is not necessary, it is suggested.**

Parents (groom): _____

Parents (Bride): _____

Grandparents bride: _____

Grandparents groom: _____

Flower Children _____

Ring Bearer(s) _____

Junior Groomsman/Brides Maid _____

- Order of wedding party introduction – Groomsman/Bridesmaid's only!

BRIDESMAID 1 (BM) _____

GROOMSMAN 1 (GM) _____

BM 2 _____

GM 2 _____

BM 3 _____

GM 3 _____

BM 4 _____

GM 4 _____

BM 5 _____

GM 5 _____

BM 6 _____

GM 6 _____

BM 7 _____

GM 7 _____

Brides maid of honor: _____

Best Man: _____

Please introduce the maid of honor and/or best man as (ex: brother, friend, etc.):

We would like to hear the following song for our wedding party intro:

_____ (examples: You all ready for this,

Oh Yea, Soul Bossa Nova, Tonight Show Theme, etc. See song list for suggestions)

Person doing the blessing (several minutes after bride/groom arrive, get situated and seated at their head table:

Person doing the toast (sometime shortly after dinner, prior to cake cutting):

Type of dinner? Sit down/Buffer

Does the DJ get to eat dinner? Yes/No

Time that dinner is served: _____

We would like this type of music played in the background for dinner:

(smooth jazz, love songs work best. See song list)

Cake cutting: Typically follows dinner.....

The song we want played is: _____

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Song for the bride and groom's first dance: (Typically done when the bride and groom first arrive at the hall, but also works well after the cake is cut – 50% of weddings we DJ do one or the other, - it's that split! Let us know how you would like it done!

Song for father/daughter dance:

Song for mother/son dance: _____

Money (dollar) dance song (optional):

Bouquet toss? Yes/No Garter toss? Yes/No

Children in bouquet and/or garter toss? _____

Song for Bouquet toss: _____

Song for the garter toss: _____

Other activities usually done in a wedding:

Follow along songs (circle all you would like)

Chicken dance	Electric Slide	Cha Cha Dance
Macarena	Bunny Hop	Hustle
C'mon ride the train	Locomotion	Cotton eyed joe
Hokey Pokey	Booty Call	Hang On Sloop

Ethnic songs/dances: _____

Dedication songs/dances: _____

DO NOT PLAY THESE SONGS:

Comments:

Please fill out and return to:

Flair Entertainment

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